Racing Australia
Level 1
Racing Centre
400 Epsom Road
Flemington VIC 3031
Telephone: 1800 954 143
Email: licensing@racingaustralia.horse
Website: www.racingaustralia.horse

OFFICE USE ONLY		
RECEIVED DATE:	RECEIVED BY:	PROCESSED DATE:

Rider's Agent Licence Application/Renewal Form 2018/19

(1 Aug 2018 to 31 Jul 2019)

1 Personal details:

A paper administration fee of $40 will apply.

Title:	First Name:	Surname:
D.O.B / /	Sex (Circle): M F	
Residential Address:		
Postal Address:		
Suburb:	State:	Post Code:
Mobile/Phone:	Email: (Mandatory)	

Category of Licence (circle): **RIDER'S AGENT ($246.95)** **VISITING RIDER'S AGENT ($80.00) Interstate-based only**

For individuals renewing their licence from the 2017/18 racing season, a $100.00 late fee will automatically apply if this application is received after 31 July 2018.

Next of Kin 1:	Relationship:	Phone:

2 Status:

Tick **NEW APPLICANTS**

For Applicants who were not registered as a Rider's Agent or Visiting Rider's Agent within Victoria for the 2017/18 racing season, ending 31st July 2018:

IDENTIFICATION –
Attach a copy of one (1) of the below identification documents:
☐ Current Drivers Licence or, ☐ Passport or, ☐ Birth Certificate

AND

PHOTO -
☐ Attach a colour passport-sized Photo to this application or,
☐ Email a photo to licensing@racingaustralia.horse

AND

MANDATORY TRAINING –
☐ Attach evidence that you have completed the Mandatory Training Skill Set outlined in Attachment One (1) of this Application Form.

AND

NATIONAL POLICE RECORD CERTIFICATE –
☐ Attach a completed National Police Record Certificate (dated within the last 6 months) If you choose to use Precise Background Services at www.precisebackground.com please enter RVL51 in the Promotional Code field for a reduced cost

AND

INDUSTRY REFERENCE -
☐ Attach a reference from an industry - related person (E.g. Licensed Trainer) attesting to your character and knowledge of the industry.

Tick **RENEWING APPLICANTS**

For Applicants who were registered as a Rider's Agent or a Visiting Riders Agent within Victoria for the 2017/18 racing season, ending 31st July 2018:

REGISTRATION STATUS –
I was a licensed as a Rider's Agent with Racing Victoria for the 2017/18 racing season.
☐ Yes or ☐ No — *If No, please complete the "New" Applicants section of this Application Form.*

AND

VISITING RIDER'S AGENT APPLICANTS ONLY:

Do you currently hold an active Rider's Agent licence issued by your home-based Racing Authority?

Y N — If No, you cannot continue until you are granted a licence by your home-based Racing Authority.

Important: A Visiting Rider's Agent licence is only granted on the condition that the Applicant holds a current and active Rider's Agent licence issued by his or her home-based Racing Authority. Should the Rider Agents' home-based licence expire, cancel, be revoked or become inactive for any reason, any Visiting Rider's Agent licence issued by Racing Victoria will cease immediately and as a consequence, the Visiting Rider's Agent will not be licensed to perform rider agent-related activities within Victoria.

3 Declarations:

Rules of Racing:
I acknowledge that I am bound by the Rules of Racing of Racing Victoria and of any other Principal Racing Authority in which I perform rider agent-related duties (Rules), and I agree to familiarise myself with these Rules, including the Rules relating to rider agents and amendments made to these Rules from time to time.

Yes, I acknowledge ☐ No ☐
(Tick here)

National Police Record Certificate:
In circumstances where Racing Victoria's Intelligence and Compliance Unit sees fit, I consent to obtaining a National Police Record Certificate and providing it to Racing Victoria (if contacted by Racing Victoria or an appointed CrimTrac accredited agency)

Yes, I acknowledge ☐ No ☐
(Tick here)

Criminal Charges:
After submitting this Application, I acknowledge that I must inform Racing Victoria's Intelligence and Compliance Unit of any criminal charges laid against me within seven days of any charges being laid. Updates must be sent by email to icu@racingvictoria.net.au.

Yes, I acknowledge ☐ No ☐
(Tick here)

4 Questionnaire:

Are you currently under any ban/restriction or have any pending matters yet to be determined by any Racing Authority or Racing code (including Racing Victoria)?

Yes ☐ No ☐
If Yes, please explain the circumstances:

Have you ever been suspended, disqualified or refused a licence, permit or registration by any Racing Authority of any code (including Racing Victoria)?

Yes ☐ No ☐
If Yes, please explain the circumstances:

Have you, in the last 10 years, been:
(a) found guilty of a criminal offence?
(b) imprisoned?
(c) placed on parole?
Note: Should Racing Victoria discover through a National Police Check or other means that this has been answered incorrectly, you may be stood down.

Yes ☐ No ☐
If Yes, please explain the circumstances:

Are there any current criminal proceedings (or charges) pending against you?

Yes ☐ No ☐
If Yes, please explain the circumstances:

5 Eligibility to work in Australia:

Are you an Australian citizen or permanent resident? Yes ☐ No ☐

Note: If you have answered 'no' to the above question, you must provide a copy of the VISA that enables you to work as a Rider Agent in Australia

I have provided a copy of my VISA with this application (if applicable) ☐

6 Declare riders being represented (Existing and New):

You must attach a copy of the signed agreement between you and any new rider you are representing or this application will be considered **incomplete**

Jockey's Full Name	If representing a **new** rider, **have you attached a signed agreement** between yourself and the new rider?
1.	Yes ☐ No ☐ If No, this rider will not be displayed in Inside Racing as being represented by you.
2.	Yes ☐ No ☐ If No, this rider will not be displayed in Inside Racing as being represented by you.
3.	Yes ☐ No ☐ If No, this rider will not be displayed in Inside Racing as being represented by you.
4.	Yes ☐ No ☐ If No, this rider will not be displayed in Inside Racing as being represented by you.
5.	Yes ☐ No ☐ If No, this rider will not be displayed in Inside Racing as being represented by you.

7 Payment

Alternatively, enclose a Cheque or Money Order payable to Racing Victoria.
A significant discount applies if you renew online by Credit Card.

Description of items included:

RACING VICTORIA LIMITED
ABN 88 096 917 930
Tax Invoice Receipt
Total amount payable (Inc. GST)

- Annual Admission Ticket to Victorian Racecourses
- Inside Racing Magazine
  *Note: An Inside Racing Magazine subscription remains mandatory for each licensee

Refer to Section 1

(Renewals received after 1 July will automatically incur a late fee of $100.00

Credit Card Type (Please circle):

MASTERCARD / VISA

Credit Card Number:

Cardholder's Name (Please print):

Credit Card Expiry Date (MM/YY):

Credit Card Verification (CVN)

Cardholder's Signature:

Please retain a copy of this form for your taxation records.

8 Acknowledgements and declarations

PRIVACY STATEMENT:

Racing Victoria is the body responsible for and carries out the functions of: determining and issuing occupational licences authorising persons to participate in the Victorian thoroughbred racing industry ("Licensed Persons"); supervising Licensed Persons; administering and promoting racing; and such other functions as may be described in its privacy policy published on its website from time to time ("Privacy Policy"). In the course of performing its functions, Racing Victoria may seek personal information from you for the purposes of:

- making determinations in relation to your licence application, renewal or continuance;
- meeting supervisory responsibilities in relation to you as a Licensed Person;
- promoting or protecting the integrity of the thoroughbred racing code and ensuring compliance with the Rules of Racing;
- administering and promoting racing operations (including your participation in races and the industry); and
- any other function or activity described in the Privacy Policy.

For these purposes, Racing Victoria may also obtain personal information about you from, or disclose your personal information to, third parties such as enforcement bodies, government authorities, other racing control bodies in the States and Territories of Australia and overseas, wagering service providers such as bookmakers, totalisators, and betting exchanges, educational or training institutions and to other persons for any of the purposes described above or as otherwise provided by law. Unless otherwise advised by you, your image, name and contact details may be published monthly in the Inside Racing Magazine and also disclosed to and published by Racing Victoria and its associates (including Racing.com, Clubs and Racing Australia Pty Ltd) to facilitate your participation in racing and the promotion of racing.

In order to process your application, this application form and your personal information will be collected by Racing Australia on behalf of Racing Victoria. All personal information collected by Racing Australia on behalf of Racing Victoria is subject to the Racing Australia and Racing Victoria privacy policies, the latter prevailing in the event of any conflict.

You may make a request to Racing Victoria to gain access to information held by Racing Victoria in relation to you by writing to the Privacy Officer, Racing Victoria, 400 Epsom Road, Flemington, 3031. Should you decline to provide personal information to Racing Victoria when requested by Racing Victoria as part of its licensing and supervisory activities, Racing Victoria may refuse to grant or renew such a licence or may revoke or suspend your licence.

Important Note:

In making my application to be licensed as a rider's agent; I hereby:

- Declare that all particulars in my application are true and correct;
- Acknowledge and agree to be subject to and bound by:
- the Rules of Racing of Racing Victoria as amended or varied by Racing Victoria from time to time: and
- such rules and directions as may from time to time be formed, made or given by Racing Victoria, the Directors, the Stewards, or an official of any Club;
- Acknowledge that I have read this application in full, including the Privacy Statement;
- Acknowledge that Racing Victoria may request further information from me in respect of this application;
- Consent to Racing Victoria obtaining personal information about me from others and using and disclosing my personal information as noted in the Privacy Statement;
- Acknowledge that any debts accrued or owed by me to Racing Victoria will be paid within the time permitted by Racing Victoria
- For individuals renewing their licence from the previous racing season, consent to Racing Australia applying a $100 late fee to my payment should this renewal be received by Racing Victoria after 31 July.

SIGN HERE **TODAY'S DATE:**



In the event that this renewal is received after 31 July 2018, a late fee of $100.00 will automatically be applied.

INDUSTRY MANDATORY TRAINING

FOR "NEW" APPLICANTS ONLY

All new applicants for the grant of a Riders Agent licence must complete skills training as nominated by the Board of Racing Victoria. Note; any "existing" applicant will not be required to complete this training.

An outline of the nationally accredited training units required for the float driver category of registration, is as follows:

RIDERS AGENTS:

1. Comply with the Rules of Racing; and
2. Communicate in the Workplace.

Following is some frequently asked questions relating to the completion of this training. If you have any queries, do not hesitate to contact your nearest training provider:

1. What if I already have the skills and experience, or I have already completed some training in the past?

You will still be required to complete the mandatory training. However, the process does allow for a "fast track" option, called Recognition of Prior Learning (RPL). Simply notify the provider that you believe you have the necessary skills and experience, or have previously completed training. The provider will then take your previous training or experience into consideration. Completing this training provides you with formal recognition for your level of experience gained over the years. It can also provide you with a pathway to further studies within the equine industry should you wish to experience other aspects of the industry.

2. What is the cost of completing the training?

The cost of training can vary depending on whether you are eligible for Government funding, however it depends on what level of education/qualification you already have – please ensure you discuss this with your provider. Generally, the cost of training will range from $50 to $150.

3. Who do I contact to complete the training?

Please contact one of the providers listed below.

Racing Industry Skills Centre
Bendigo
Vicki Moro
P: 03 5449 3590
E: vicki.moro@hrtcbendigo.com.au
www.hrtcbendigo.com.au

Skillinvest Limited
Office Administration: 03 5381 6200
David Cookson
M: 0439 552 402
david.cookson@skillinvest.com.a

Melbourne Polytechnic
Epping
Debbie Jones
P: 03 9269 1200
E: debbiejones@melbournepolytechnic.edu.au
www.melbournepolytechnic.edu.au

South West TAFE
Warnambool
Lisa Coffey
P: 0400 519 483
E: lisa.coffey@swtafe.edu.au
www.swtafe.edu.au