

Office Use Only

Received Date	Received By	Processed Date
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CONTACT DETAILS: RACING AUSTRALIA

Level 1, Racing Centre, 400 Epsom Road Flemington VIC 3031
 Telephone: 1800 954 143
 Email: licensing@racingaustralia.horse
 Website: www.racingaustralia.horse

**Incomplete form will be returned to the applicant via post.
 Once licensed, Identification Cards will not be issued over the counter at Racing Australia Head Office.**

1. Personal Details

Date of Birth	Sex	If other, please specify				
<input type="text"/> / <input type="text"/> / <input type="text"/>	Mr Mrs Miss Ms Other					
Given Names	Surname					
Residential Address						State Post Code
Postal Address						State Post Code
Mobile	Email (Mandatory)					

NEXT OF KIN (Mandatory)

The collection of your next of kin details is now considered a pre-requisite to the grant of a Rider Agent licence within Victoria. This information will be stored in accordance with Racing Victoria's Privacy Statement.

Next of Kin	Relationship	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>

2. Status

New Applicants

For Applicants who were not registered as a Rider's Agent or Visiting Rider's Agent for the 2021/22 racing season, ending 31st July 2022:

Renewing Applicants

For Applicants who were registered as a Rider's Agent or a Visiting Riders Agent within Victoria for the 2021/22 racing season, ending 31st July 2022

IDENTIFICATION

Attach a copy of one (1) of the below identification documents:

Current Drivers Licence or, Passport, or Birth Certificate

PHOTO

Attach a colour passport sized Photo to this application or,

Email a photo to licensing@racingaustralia.horse

MANDATORY TRAINING

Attach evidence that you have completed the Mandatory Training Skill Set outlined in Attachment One (1) of this Application Form.

NATIONAL POLICE RECORD CERTIFICATE

Attach a completed National Police Record Certificate (dated within the last 6 months). If you choose to use Precise Background Services at www.precisebackground.com please enter RVL51 in the Promotional Code field for a reduced cost

INDUSTRY REFERENCE

Attach a reference from an industry - related person (E.g. Licensed Trainer) attesting to your character and knowledge of the industry.

REGISTRATION STATUS

I was a licensed as a Rider's Agent with Racing Victoria for the 2021/22 racing season.

Yes or No

If No, please complete the "New" Applicants section of this Application Form.

VISITING RIDER'S AGENT APPLICANTS ONLY

Do you currently hold an active Rider's Agent licence issued by your home-based Racing Authority?

Yes or No

Important: A Visiting Rider's Agent licence is only granted on the condition that the Applicant holds a current and active Rider's Agent licence issued by his or her home-based Racing Authority. Should the Rider Agents' home-based licence expire, cancel, be revoked or become inactive for any reason, any Visiting Rider's Agent licence issued by Racing Victoria will cease immediately and as a consequence, the Visiting Rider's Agent will not be licensed to perform rider agent-related activities within Victoria.

3. Declarations

RULES OF RACING

I acknowledge that I am bound by the Rules of Racing of Racing Victoria (the Rules) including any policy, code and/or regulations made pursuant to the Rules from time to time, and of any other Principal Racing Authority in which I perform rider's agent-related duties, and I agree to familiarise myself with these Rules, including the Rules relating to rider's agents and amendments made to these Rules from time to time.

Yes, I acknowledge

NATIONAL POLICE RECORD CERTIFICATE:

In circumstances where Racing Victoria's Compliance and Regulation Unit sees fit, I consent to obtaining a National Police Record Certificate and providing it to Racing Victoria (if contacted by Racing Victoria or an appointed CrimTrac accredited agency).

Yes, I acknowledge

CRIMINAL CHARGES

After submitting this Application, I acknowledge that I must inform Racing Victoria's Compliance and Regulation Unit of any criminal charges laid against me within seven days of any charges being laid. Updates must be sent by email to cru@racingvictoria.net.au

Yes, I acknowledge

SOCIAL MEDIA POLICY:

I have read, and agree to be bound by, the "Racing Victoria Social Media Policy," as amended from time to time.
This Policy is located at <https://www.racingvictoria.com.au/integrity/social-media-policy>

Yes, I acknowledge

CONTINUED EDUCATION:

I further declare that I agree to complete all Racing Victoria educational programs related to rider's agent licensing within the relevant timeframe.

Yes, I acknowledge

4. Questionnaire

Are you currently under any ban/restriction or have any pending matters yet to be determined by any Racing Authority or Racing Code (including Racing Victoria)?

Yes No

If Yes, please explain the circumstances:

Have you ever been suspended, disqualified or refused a licence, permit or registration by any Racing Authority or Racing Code (including Racing Victoria)?

Yes No

If Yes, please explain the circumstances:

Are you currently, or have you previously been licensed/registered with another Principal Racing Authority or Racing Code (PRA)?

Yes No

If Yes, give details:

Have you, in the last 10 years, been:

1. found guilty of a criminal offence?
2. imprisoned?
3. placed on parole?

Note: Should Racing Victoria discover through a National Police Check or other means that this has been answered incorrectly, you may be stood down.

Yes No

If Yes, please explain the circumstances:

Are there any current criminal proceedings (or charges) pending against you?

Yes

No

If Yes, please explain the circumstances:

5. Eligibility to work in Australia

Are you an Australian citizen or permanent resident?

Yes

No

If you have answered "No" to the above question, you must provide a copy of the VISA that enables you to work as a rider's agent in Australia

I have provided a copy of my VISA with this application (if applicable)

6. Declare riders being represented (Existing and New)

You must attach a copy of the signed agreement between you and any new rider you are representing or this application will be considered **incomplete**

Jockey's Full Name	If representing a new rider, have you attached a signed agreement between yourself and the new rider?		
1	Yes	No	If No, this rider will not be displayed in Inside Racing as being represented by you.
2	Yes	No	If No, this rider will not be displayed in Inside Racing as being represented by you.
3	Yes	No	If No, this rider will not be displayed in Inside Racing as being represented by you.
4	Yes	No	If No, this rider will not be displayed in Inside Racing as being represented by you.
5	Yes	No	If No, this rider will not be displayed in Inside Racing as being represented by you.

7. Payment

Alternatively, enclose a Cheque or Money Order payable to Racing Victoria. Cash is not accepted.

RIDER AGENT* LICENCE FEES

Licence Fee Renewal: **\$431.00**

Pay by 31/07/2022 discount **-\$100.00**

Amount to Pay: _____

IF APPLICATION IS COMPLETED ONLINE A FURTHER DISCOUNT OF \$60 APPLIES

Note: New Application Fee: \$25

VISITING RIDER AGENT** LICENCE FEES

Licence Fee Renewal: **\$ 90.00**

Interstate based ONLY

*Fee consists of Licence Fee and Inside Racing Subscription

** Fee consists of Inside Racing Subscription

Payment by Cheque/Money Order - please make payable to Racing Victoria

RACING VICTORIA LIMITED
ABN 88 096 917 930
Tax Invoice Receipt
Total amount payable (Inc. GST)

Credit Card Type

Credit Card Number:

Cardholder's Name

Mastercard

Visa

Cardholder's Signature:

Credit Card Expiry Date (MM/YY): Credit Card Verification (CVN)

/

Please retain a copy of this form for your taxation records.

8. Acknowledgements

Privacy

1. PRIVACY STATEMENT

1.1. Racing Victoria Limited (ACN 096 917 930) (**Racing Victoria**) is the Principal Racing Authority (**PRA**) governing thoroughbred racing in Victoria, and carries out the functions of:

- determining and issuing occupational licences and/or otherwise authorising persons to participate in the Victorian thoroughbred racing industry (**Licensed and/or Registered Person**);
- regulating Licensed and/or Registered Persons;
- administering and promoting racing; and
- such other functions as may be described in its privacy policy published on its website from time to time (**Privacy Policy**).

(Functions)

1.2. Racing Victoria is collecting your personal information on this form, including your name, contact details, next of kin, employment and credit card/bank details. We may also be collecting personal information about you which may be considered sensitive or protected under applicable laws (such information may include your criminal record and bankruptcy status) that you may provide in this form or under your relevant licence's ongoing disclosure obligations (if applicable).

1.3. Racing Australia Limited (ABN 89 105 994 330 21) (**Racing Australia**) is the national industry body representing thoroughbred racing in Australia. This application form and your personal information will also be collected by Racing Australia in order to process your application on Racing Victoria's behalf. Where personal information is collected by Racing Australia on behalf of Racing Victoria (as opposed to on its own behalf), it is subject to the Racing Australia and Racing Victoria privacy policies, the latter prevailing in the event of any conflict.

1.4. The purpose of collecting your personal information is for our legitimate interests, including to:

- consider and make determinations in relation to your licence application, renewal or continuance;
- meet supervisory responsibilities in relation to you as a Licensed and/or Registered Person;
- promote or protect the integrity of the thoroughbred racing code and ensure compliance with the Rules of Racing;
- administer and promote racing operations (including your participation in races and the industry);
- communicate with you regarding our news, events and promotions where it relates to your licence or registration; and
- any other function or activity described in our Privacy Policy.

(Purpose)

1.5. If your personal information is not collected, either on this form or otherwise when requested by Racing Victoria as part of its licensing and supervisory activities, we may not be able to process your application (and therefore refuse to grant your application or renew your licence, as the case may be) or may revoke or suspend your licence.

1.6. Racing Victoria may also obtain personal (including sensitive) information about you from, or disclose your personal information to, third parties such as enforcement bodies, government authorities, other racing controlling bodies (including PRAs and their equivalents in harness and greyhound) in the States and Territories of Australia and overseas, wagering service providers such as bookmakers, totalisators, and betting exchanges, educational or training institutions, service providers and to other persons for any of the purposes described above or as otherwise provided by law.

1.7. Your personal (including sensitive) information may also be collected from and disclosed to:

- a) Racing Australia in order for them or Racing Victoria to perform their role under the Australian Rules of Racing; and
- b) other PRA's (both within Australia and overseas) (including but not limited to Racing New South Wales (ABN 86 281 604 417 22), Racing and Wagering Western Australia (ABN 21 347 055 603), Thoroughbred Racing SA Limited (ACN 094 475 939), Tasracing Pty Limited (ACN 137 188 286), Thoroughbred Racing NT Incorporated (ABN 15 688 350 211), Canberra Racing Club Incorporated (21 423 896 409), Racing Queensland Limited (ACN 142 786 874)), New Zealand Thoroughbred Racing Inc, British Horse Racing Authority and the Hong Kong Jockey Club) for the purpose of administration of thoroughbred racing.

1.8. Unless otherwise advised by you, your image, name and contact details may be published monthly in the Inside Racing magazine to facilitate your participation in racing. Your personal information may also be disclosed to and published by Racing Victoria, its associates (including Victorian Thoroughbred Racing IMB Pty Ltd (including its businesses trading as Best Bets, Winning Post and Racing Photos) Racing.com, Victorian thoroughbred race clubs and Racing Australia) or media organisations for integrity purposes and for the administration of thoroughbred racing, such as the publication of race fields and calendars, issuing media releases or Stewards reports (including future racing years).

1.9. We otherwise use, disclose and handle your personal information in accordance with our Privacy Policy available at <https://www.racingvictoria.com.au/privacy-policy>. If you are concerned about a possible interference with your privacy, please contact Racing Victoria's Privacy Officer at privacyofficer@racingvictoria.net.au. Privacy complaints to Racing Victoria must be made in writing.

9. Rider Agent Declaration to sign below

In making this application to be registered as a Licensed and/or Registered Person; I hereby –

Declare that all particulars in this application are true and correct;

Acknowledge and agree to be subject to and bound by:

- The Rules of Racing of Racing Victoria as amended or varied by Racing Victoria from time to time: and
- Such Rules and directions as may from time to time be formed, made or given by Racing Victoria, the Directors, Stewards or official of any Club;

Acknowledge that I have read this application in full, including the Privacy Statement and the Rules of Racing displayed on this application form;

Consent to Racing Victoria obtaining and disclosing personal information (including sensitive information, such as Health Information) about me (either collected on this form or during the course of my licence or registration) to third parties (such as other PRA's or racing controlling bodies within the States and Territories of Australia and overseas, Racing Victoria's Chief Medical Officer (or their delegate), enforcement bodies and medical service providers), or otherwise permitted by law and as described above for the purposes as set out in section 1 (Privacy Statement) of the Privacy section.

Acknowledge that Racing Victoria may request further information from me in respect of this application;

Acknowledge that any debts accrued or owed by me to Racing Victoria will be paid within the time permitted by Racing Victoria

I acknowledge and agree that, if I am granted a licence, I will be subject to, and agree to abide by, any Rules of Racing applicable to vaccination (refer, for example, LR 64D) and any Racing Victoria COVID-19 Biosecurity Protocols, as may be amended from time to time. I also acknowledge that I may be subject to additional racecourse entry requirements where imposed by the relevant Race Club

Sign Here

Today's Date

/ /

INDUSTRY MANDATORY TRAINING

FOR "NEW" APPLICANTS ONLY

All new applicants for the grant of a Rider's Agent licence must complete skills training as nominated by the Board of Racing Victoria. Note; any "existing" applicant will not be required to complete this training.

An outline of the nationally accredited training units required for the Rider's Agent category of registration, is as follows:

RIDERS AGENTS:

1. RGRCMN203 Comply with racing industry ethics and integrity; and
2. Communicate in the Workplace.

Following is some frequently asked questions relating to the completion of this training. If you have any queries, do not hesitate to contact your nearest training provider:

1. What if I already have the skills and experience, or I have already completed some training in the past?

You will still be required to complete the mandatory training. However, the process does allow for a "fast track" option, called Recognition of Prior Learning (RPL). Simply notify the provider that you believe you have the necessary skills and experience, or have previously completed training. The provider will then take your previous training or experience into consideration. Completing this training provides you with formal recognition for your level of experience gained over the years. It can also provide you with a pathway to further studies within the equine industry should you wish to experience other aspects of the industry.

2. Who do I contact to complete the training?

Please contact one of the providers listed below.

Racing Education Centre

Leigh Graham

P: 0427 380 503 / 03 5449 3590

E: leigh.graham@hrtcbendigo.com.au

W: <http://www.hrtcbendigo.com.au>

Skillinvest Limited

David Cookson

M: 0439 552 402

E: david.cookson@skillinvest.com.au

W: <https://www.skillinvest.com.au/>

Melbourne Polytechnic

Debbie Jones

P: 03 9269 8926

E: debbiejones@melbournepolytechnic.edu.au

W: www.melbournepolytechnic.edu.au