

## Office Use Only

Received Date

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Received By

Processed Date

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**Incomplete form will be returned to the applicant via post.**

**Once registered, Identification Cards will not be issued over the counter at Racing Australia Head Office.**

**Important:** A Visiting Stable Employee Registration is only granted on the condition that the Applicant (Stable Employee) holds a current and active Stable Employee Registration issued by his or her home-based Racing Authority. Should the Stable Employees' home-based Registration expire, cancel, be revoked or become inactive for any reason, any Visiting Stable Employee Registration issued by Racing Victoria will cease immediately and as a consequence, the Visiting Stable Employee will not be registered to work in any capacity within Victoria.

## 1. Personal Details

Date of Birth / / Sex Mr Mrs Miss Ms Other If other, please specify

Given Names

Surname

Postal Address

Residential Address

Suburb State Post Code

Mobile Email

### NEXT OF KIN

The collection of your next of kin details is now considered a pre-requisite to the grant of a stable employee registration within Victoria. This information will be stored in accordance with Racing Victoria's Privacy Statement (Mandatory).

Next of Kin Relationship Phone

PRINT the full name of the Trainer you are primarily employed by:

### CATEGORY OF REGISTRATION

Visiting Stablehand Visiting Foreperson Visiting Assistant Trainer Visiting Racing Manager

### TRACKWORK

Do you intend to ride trackwork Yes No

If Yes, what type of trackwork do you intend to ride? Slow work Fast work Jump outs

## New Applicants

For Applicants who have never been registered with Racing Victoria.

## Renewing Applicants

For Applicants who were registered as a Stable Employee with Racing Victoria for the 19/20 racing season, ending 31 July 2020.

### IDENTIFICATION

Attach a copy of one (1) of the below identification documents:

Current Drivers Licence or, Passport, or Birth Certificate

### PHOTO

Attach a colour passportsized Photo to this application or,

Email a photo to [licensing@racingaustralia.horse](mailto:licensing@racingaustralia.horse)

### REGISTRATION STATUS

Have you held or do you currently hold a licence, permit or registration with Racing Victoria?

Yes or No

If Yes, specify with which licence permit or registration and which year(s) held

## 2. Declarations

### RULES OF RACING

I acknowledge that I am bound by the Rules of Racing of Racing Victoria (**the Rules**) including any policy, code and/or regulations made pursuant to the Rules from time to time, and of any other Principal Racing Authority in which I perform stable employee-related duties, and I agree to familiarise myself with these Rules, including the Rules relating to stable employee's and amendments made to these Rules from time to time.

Yes, I acknowledge

### NATIONAL POLICE RECORD CERTIFICATE

In circumstances where Racing Victoria's Compliance and Regulation Unit sees fit, I consent to obtaining a National Police Record Certificate and providing it to Racing Victoria (if contacted by Racing Victoria or an appointed CrimTrac accredited agency).

Yes, I acknowledge

### CRIMINAL CHARGES

After submitting this Application, I acknowledge that I must inform Racing Victoria's Compliance and Regulation Unit of any criminal charges laid against me within seven days of any charges being laid. Updates must be sent by email to [cru@racingvictoria.net.au](mailto:cru@racingvictoria.net.au)

Yes, I acknowledge

### SOCIAL MEDIA POLICY

I have read, and agree to be bound by, the "Racing Victoria Social Media Policy," as amended from time to time. This Policy is located at <https://www.racingvictoria.com.au/integrity/social-media-policy>

Yes, I acknowledge

### LICENSING CONDITION:

I acknowledge that a Visiting Stable Employee Registration is only granted on the provision that I, at all times, hold and keep active an equivalent Stable Employee Registration within my home state which is granted by the relevant Racing Authority.

I also acknowledge that should I, for any reason, not continue to hold or keep active an equivalent Stable Employee Registration within my home state then any Visiting Stable Employee Registration issued by Racing Victoria will cease immediately and as a consequence, I will not be licensed as such within Victoria.

Yes, I acknowledge

## 3. Questionnaire to be completed by Stable Employee

Do you currently hold an active Stable Employee Registration issued by your home-based Racing Authority?

Yes  No  **If NO, you cannot continue with this application until you are granted a Stable Employee registration by your home-based Racing Authority.**

If Yes, please explain the circumstances

Are you currently under any ban/restriction or have any pending matters yet to be determined by any Racing Authority or Racing code (including Racing Victoria)?

Yes  No

If Yes, please explain the circumstances

Have you ever been suspended, disqualified or refused a licence, permit or Registration (for any reason) by any Racing Authority or Racing Code?

Yes  No

If Yes, please explain the circumstances

Have you, in the last 10 years, been:

1. found guilty of a criminal offence?
2. imprisoned?
3. placed on parole?

Note: Should Racing Victoria discover through a National Police Check or other means that this has been answered incorrectly, you may be stood down.

Yes No

If Yes, please explain the circumstances

Are there any current criminal proceedings (or charges) pending against you?

Yes No

If Yes, please explain the circumstances

Do you perform stable duties for a trainer other than your main trainer? If Yes, list the name of the trainers that employ or engage you (attach additional documentation if required)

- |    |    |
|----|----|
| 1. | 2. |
| 3. | 4. |

#### 4. Parental/Guardian consent for under 18 years of age (applicants must be at least 14 years of age)

I,  
*(Please print name)*

Of  
*(Address)*

Phone

Relationship to applicant

Hereby consent to him/her being registered as a Stable Employee with Racing Victoria.

Signed \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

### 5. Acknowledgements and declarations by Trainer and Stable Employee

#### PRIVACY STATEMENT

Racing Victoria is the body responsible for and carries out the functions of: determining and issuing occupational licences authorising persons to participate in the Victorian thoroughbred racing industry ("Licensed Persons"); supervising Licensed Persons; administering and promoting racing; and such other functions as may be described in its privacy policy published on its website from time to time ("Privacy Policy"). In the course of performing its functions, Racing Victoria may seek personal information from you for the purposes of:

- making determinations in relation to your licence application, renewal or continuance;
- meeting supervisory responsibilities in relation to you as a Licensed Person;
- promoting or protecting the integrity of the thoroughbred racing code and ensuring compliance with the Rules of Racing;
- administering and promoting racing operations (including your participation in races and the industry); and
- any other function or activity described in the Privacy Policy.

For these purposes, Racing Victoria may also obtain personal information about you from, or disclose your personal information to, third parties such as enforcement bodies, government authorities, other racing control bodies in the States and Territories of Australia and overseas, wagering service providers such as bookmakers, totalisators, and betting exchanges, educational or training institutions and to other persons for any of the purposes described above or as otherwise provided by law.

In order to process your application, this application form and your personal information will be collected by Racing Australia on behalf of Racing Victoria. All personal information collected by Racing Australia on behalf of Racing Victoria is subject to the Racing Australia and Racing Victoria privacy policies, the latter prevailing in the event of any conflict.

Unless otherwise advised by you, your image, name and contact details may be published monthly in the Inside Racing Magazine and also disclosed to and published by Racing Victoria and its associates (including Racing.com, clubs and Racing Australia) to facilitate your participation in racing and the promotion of racing.

You may make a request to Racing Victoria to gain access to information held by Racing Victoria in relation to you by writing to the Privacy Officer, Racing Victoria, 400 Epsom Road, Flemington, 3031. Should you decline to provide personal information to Racing Victoria when requested by Racing Victoria as part of its licensing and supervisory activities, Racing Victoria may refuse to grant or renew such a licence or may revoke or suspend your licence.

#### DECLARATION I ACKNOWLEDGE AND AGREE TO BE BOUND BY THE RULES OF RACING, INCLUDING THE FOLLOWING RELATING TO BETTING: AR 237

1. A trainer must not lay any horse that is either under the trainer's care, control or supervision, or has been at any time in the preceding 21 days.
2. A person employed by a trainer in connection with the training or care of horses must not lay any horse under the care, control or supervision of the trainer for whom the person is or was employed while employed and for a period of 21 days after ceasing to be employed.
3. An owner or nominator must not lay any horse that is or may be entered by that owner or nominator or on that person's behalf, provided that a bookmaker may lay a horse in accordance with the bookmaker's licence.
4. A rider's agent must not lay any horse to be ridden by a rider for whom that person is an agent.
5. A person who has provided a service/s connected with the keeping, training or racing of a horse must not lay that horse within 21 days of last providing that service.
6. A person must not offer an inducement to a participant in racing with the intention of profiting from a horse not participating in an event to the best of its ability.
7. In circumstances where it is a breach of this rule for a person to lay a horse, it is also a breach of this rule for that person to:
  - a. have a horse laid on his or her behalf; or
  - b. receive any money or other valuable consideration in any way connected with the laying of the horse by another person.

#### LR 96 Person employed must not lay a horse

For the purposes of AR 237(2) a person employed by a trainer in connection with the training or care of racehorses includes any person registered in accordance with LR 45B and any reference to employment includes a reference to such registration.

### 6. Trainer to sign below

Pursuant to the Rules of Racing of Racing Victoria, I (the trainer and employer of the applicant) hereby apply to register this applicant engaged by me as a Stable Employee.

Also, I hereby acknowledge my employee obligations under the new Horse and Greyhound Training Industry Award 2010 and other relevant legislation. Furthermore, I accept the registration fee that applies to the relevant category of registration:

In making this application to register a stable employee I hereby –

- a. Declare that all particulars in this application are true and correct;
- b. Acknowledge and agree to be subject to and bound by:
  - The Rules of Racing of Racing Victoria as amended or varied by Racing Victoria from time to time; and
  - Such Rules and directions as may from time to time be formed, made or given by the Directors, Stewards or official of any Club;
- c. Acknowledge that I have read this application in full, including the Privacy Statement and the Rules of Racing displayed on this application form;
- d. Consent to Racing Victoria obtaining personal information about me from others and using & disclosing my personal information as noted in the privacy Statement
- e. Declare that I am aware of restrictions on me in relation to betting under AR.237, and LR 96 of the Rules of Racing
- f. Acknowledge that Racing Victoria may request further information from me in respect of this application.

Trainer (Employer) to sign

Date

/ /

### 7. Stable Employee to sign below

In making this application to be registered as a stable employee I hereby –

- a. Declare that all particulars in this application are true and correct;
- b. Acknowledge and agree to be subject to and bound by:
  - The Rules of Racing of Racing Victoria as amended or varied by Racing Victoria from time to time; and
  - Such Rules and directions as may from time to time be formed, made or given by the Directors, Stewards or official of any Club;
- c. Acknowledge that I have read this application in full, including the Privacy Statement and the Rules of Racing displayed on this application form;
- d. Consent to Racing Victoria obtaining personal information about me from others and using & disclosing my personal information as noted in the Privacy Statement
- e. Declare that I am aware of restrictions on me in relation to betting under AR.237, and LR 96A of the Rules of Racing
- f. Acknowledge that Racing Victoria may request further information from me in respect of this application;
- g. Acknowledge that any debts accrued or owed by me to Racing Victoria will be paid within the time permitted by Racing Victoria

Stable Employee to sign

Date

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