



APPLICATION FOR A BOOKMAKER'S KEY EMPLOYEE TO BE AN APPROVED SUBSTITUTE

1 AUGUST 2020 – 31 JULY 2021

This form is to be used by a Bookmaker when making written application to Racing Victoria (RV) for a Bookmaker's Key Employee to be an Approved Substitute. Both the Bookmaker and the Key Employee must complete the relevant sections of this form.

Section 1: Bookmakers Details

Date:			
Bookmakers Full Name:			
Bookmakers Licence No:		D.O.B	
Residential Address:			Post Code:
Phone:		Mobile:	
Email:		Fax:	

Pursuant to Club Bookmaker Licence Rule 9, I hereby apply for the Key Employee identified at Section 2 (below) to be an Approved Substitute for the race meeting(s) and/or date(s) provided below.

In making this application, I:

- declare that the Key Employee has no financial interest in my business;
- declare that I am not receiving any payments or consideration from the Key Employee in relation to this application;
- acknowledge that, unless otherwise approved by Racing Victoria, a Key Employee is only permitted to work as an Approved Substitute for one Bookmaker in any racing season (being a 12 month period commencing 1 August and ending 31 July).

I declare that the above information, and the information provided in this Application Form is true and correct, and acknowledge and that if this Application contains any false or misleading information or conceals any material facts, my Club Bookmaker's Licence may be revoked or suspended in accordance with the Club Bookmaker's Licence Rules, and/or disciplinary action may be taken against me under the Bookmakers' Rules or the Rules of Racing.

Bookmaker's Name

Bookmaker's Signature

Date

Section 2: Key Employee Details

Full Name:			
Registration No:		D.O.B	
Residential Address:			Post Code:
Phone:		Mobile:	
Email:		Fax:	

Please answer the following questions:

Are you currently under any ban/restriction imposed by any Racing Authority?	No <input type="checkbox"/> Yes <input type="checkbox"/> If Yes, please explain the circumstances:
Have you, in the last 10 years, been <i>found guilty</i> of a criminal offence? (You may be required to provide a National Police Record Certificate)	No <input type="checkbox"/> Yes <input type="checkbox"/> If Yes, please explain the circumstances:
Are there any current civil or criminal proceedings (or charges) <i>pending</i> against you? (You may be required to provide a National Police Record Certificate)	No <input type="checkbox"/> Yes <input type="checkbox"/> If Yes, please explain the circumstances:
<p>Ongoing requirement to inform Racing Victoria regarding any civil or criminal proceedings (or charges) pending against you</p> <p>After submitting this Application, you are required to inform the Racing Victoria Wagering Department of any criminal charges or civil proceedings laid or issued against you <i>within seven days of any charges or proceedings being laid or issued.</i></p> <p>Updates must be sent by email to b.admin@racingvictoria.net.au or by fax to 03 9258 4665.</p>	

I acknowledge that the Bookmaker identified in Section 1 (above) is applying pursuant to the Club Bookmakers' Licence Rules for me to be approved to act as an Approved Substitute for him/her for the race meeting(s) and/or date(s) provided below.

- I:
- (a) declare that I have read, understood and agree to be bound by the Racing Victoria Rules of Racing (**Rules of Racing**), Club Bookmakers' Licence Rules 2010, Bookmakers' Levy Rules 2012, Bookmakers' Telephone Betting Rules 2001, Bookmakers' Internet Betting Rules 2001 and Bookmaker Sports Betting Rules 2007 (together, the **Bookmaker Rules**), as published on the Racing Victoria website;
 - (b) acknowledge and understand that, in accordance with Club Licence Rule 9.8, when a Key Employee acts as an Approved Substitute for a Bookmaker, that person is subject to the provisions of the Bookmaker Rules and the Rules of Racing as if he or she is the holder of a Bookmaker Licence;
 - (c) acknowledge that, unless otherwise approved by Racing Victoria, I am only permitted to work as an Approved Substitute for one Bookmaker in any Period (a 12 month period commencing 1 August and ending 31 July);
 - (d) acknowledge that, once I have acted as an Approved Substitute for a Bookmaker in any Racing Season (a 12 month period commencing 1 August and ending 31 July), I am unable to work for

another Bookmaker when that Bookmaker when that Bookmaker has employed an Approved Substitute for the day; and

(e) declare that I have no financial interest in the business of the Bookmaker and that I will not be paying the Bookmaker any consideration for operating as an Approved Substitute.

I declare that the above information, and the information provided in this Application Form is true and correct, and acknowledge and that if this Application contains any false or misleading information or conceals any material facts, disciplinary action may be taken against me under the Bookmakers' Rules and/or the Rules of Racing.

Key Employee's Name

Key Employee's Signature

Date

Bookmaker to complete. Please tick relevant boxes indicating the race meeting(s) date(s) of the application (✓)

Date(s)	Race Meeting (name race meeting)	Approved Racecourse Office	Off-course Premises

Office use only

<i>Date:</i>	
<i>Bookmakers Full Name:</i>	
<i>Substitute's Full Name:</i>	
<i>Approved Dates:</i>	
<i>Approved by:</i>	